

(On Client Letter Head)

Date :

M/s.
Chartered Accountants
Place

Dear Sirs,

In connection with the finalisation of the audit of our accounts for the period ended 31st March 2022, we are enclosing a "**Management Representation Letter**" on the various queries raised by you during the course of the audit.

Thanking You

Yours faithfully,
For _____ **Pvt Ltd**

(Name)
Director

(On Letter Head)

Date

M/s.
Chartered Accountants
Address

Sub: Management Representation Letter.

Dear Sir,

This representation letter is provided in connection with your audit of the financial statements of our company for the year ended 31st March 2022 for the purpose of expressing an opinion as to whether the financial statements give a true and fair view in accordance with the applicable accounting standards in India.

We confirm that, to the best of our knowledge and belief, having made such inquiries as we considered necessary for the purpose of appropriately informing ourselves.

Financial Statements

- We have fulfilled our responsibilities for the preparation and presentation of the financial statements as set out in the terms of the audit engagement dated , in particular, the financial statements give a true and fair view in accordance with the applicable accounting standards in India.
- Significant assumptions used by us in making accounting estimates, including those measured at fair value, are reasonable.
- All events subsequent to the date of the financial statements and for which applicable accounting standards in India require adjustment or disclosure have been adjusted or disclosed.
- The effects of uncorrected misstatements are immaterial, both individually and in the aggregate, to the financial statements as a whole.

- *Further we confirm the following:*

1. Property, Plant & Equipment

1. The net book values at which fixed assets are stated in the Balance Sheet are arrived at:
 - a) after taking into account all capital expenditure on additions thereto but no expenditure properly chargeable to revenue;
 - b) after eliminating the cost and accumulated depreciation related to items sold discarded, demolished or destroyed;
 - c) after charging depreciation on assets put to use during the financial period;
 - d) Depreciation amounting to Rs. _____ has been determined on the basis of assessment of remaining useful life of the fixed assets as per Schedule II of The Companies Act, 2013.
2. The management has physically verified the fixed assets during the year.
3. None of the PPE have been revalued during the year.
4. We confirm that all the immovable properties in the Financial Statements are held in the name of the company.
5. We confirm that no proceedings have been initiated / are pending against the company for holding any benami property under the Benami Transactions (Prohibition) Act, 1988.

2. Investments

The company does not have/hold any investments.

3. Long Term Loans and Advances

The following unsecured long term loans and advances in the books as on 31st March 2022 are considered good and fully recoverable:

_____ - Rs.

4. Other Non-Current Assets

Details of balances with banks in Fixed Deposits:

Particulars	Balance as on 31.03.2022	Maturity Date
Bank -(A/c no.)	----	_____

_____ Deposits - Rs

5. Inventories

1. Inventories as on 31st March 2022 consisted of the following:

Raw Materials - Rs
Work-in-Progress - Rs.
Finished Goods - Rs.
Tools & Spares - Rs.

2. All quantities were determined by actual physical count or weight or measurement that was taken under our supervision and in accordance with written instructions as on 31.03.2022.

3. Inventories were physically verified at periodical intervals during the year

4. All goods included in the inventory are the property of the company; none of the goods are subject to any charge except as stated in the financial statements.

5. Inventories do not include goods sold to customers for which delivery is yet to be made.

6. Inventories have been valued on the following basis/bases:

Raw Materials - At cost on FIFO basis or NRV, whichever is lower
Work in Progress - At cost
Finished goods - At cost or NRV, whichever is lower
Tools & Spares - One third written off to revenue

7. No item of inventories has a net realisable value in the ordinary course of business which is less than the amount at which it is included in inventories.

8.No provisions are required at this stage for the slow-moving/ damaged/ obsolete inventories.

6. Trade Receivables

The following items appearing in the books as at 31st March 2022 are considered good and fully recoverable. The agewise details are separately provided.

7.Cash and Cash Equivalents

1. The company is operating the following Bank Accounts:

SI No.	Particulars	Balance as on 31.03.2022
1	(Name of the bank)	
2		

The Company does not have any other Bank Account.

2. Physical Balance of cash as on 31.03.2022 was Rs. _____

8. Short Term Loans and Advances

The following items appearing in the books as at 31st March 2022 are considered good and fully recoverable.

Party	Amount

9. Other Current Assets

In the opinion of the Board of Directors, other current assets have a value on realization in the ordinary course of the company's business which is equal to the amount at which they are stated in the Financial Statements.

10. Deposits

The company has not accepted any deposits as defined under Companies (Acceptance of Deposits) Rules, 2014.

11. Borrowings from Banks/ Financial Institutions

- a) The Term Loans have been used only for the purpose for which they were taken.
- b) The quarterly returns of Current Assets filed with banks or financial institutions are in agreement with the books of accounts.
- c) The company has not been declared as a wilful defaulter by any bank or financial institutions.

12. Liabilities

1. We have recorded all known liabilities in the Financial Statements.
2. We have disclosed in Notes to the Financial Statements all guarantees that we have given to Third parties/pending litigations and all other Contingent Liabilities.
3. Contingent Liabilities disclosed in the notes to the Financial Statements do not include any contingencies which are likely to result in a loss and which, therefore, require adjustment of assets or liabilities.

13. Provision for Claims and Losses

1. Provision has been made in the accounts for all known losses and claims of material amounts.

14. Capital Commitments

At the Balance Sheet Date, there are no outstanding commitments for capital expenditure, excepting those disclosed in the Notes to the financial statements.

15. Related Party Transactions

1. There are no transaction with Related Parties during the year. OR
2. Related party relationships and transactions have been properly disclosed and appropriately accounted for in accordance with the requirements of applicable accounting standards in India and The Companies Act, 2013.
3. The full details of the Related Party Transactions are given below:

Name of Party	Relationship	Nature of Transaction	Amount	Balance outstanding

4. We confirm that these transactions are not prejudicial to the interests of the company.

16. Profit and Loss Account

1. Except as disclosed in Financial Statements, the results for the period were not materially affected by:
 - a) transactions of a nature not usually undertaken by the Company ;
 - b) circumstances of an exceptional or non - recurring nature ;
 - c) charges or credits relating to prior years ;
 - d) changes in accounting policies.

2. We confirm that no personal expenses are charged in the revenue accounts.

General

1. We confirm that the company has complied with all the applicable provisions of The Companies Act, 2013.

2. We confirm that the current and non-current classification of the assets and liabilities in the financial statements has been done as per the requirements of the revised schedule III to the Companies Act 2013.

3. The Financial Statements are free of material misstatements and omissions.

4. The company has complied with all aspects of contractual agreements that could have a material effect on the Financial Statements in the event of non - compliance. There has been no non - compliance with requirements of regulatory authorities that could have material effect on the Financial Statements in the event of non - compliance.

5. The company is regular in depositing undisputed statutory dues including GST, income-tax, and other statutory dues with the appropriate authorities.

6. The list of MSME Suppliers are given below:

Name	Nature of Transaction	Balance Outstanding

No claims have been raised against the company under the 'Interest on Delayed Payments to Small Scale & Ancillary Undertakings Act, 1993 /MSMED Act, 2006'.

7. The company does not have any long term contracts requiring a provision for material foreseeable losses
8. The company does not have any amounts required to be transferred to the Investor Education and Protection Fund.
9. The company is not required to maintain cost records as prescribed by the central government under sub section (1) of section 148 of the Companies Act 2013.
10. The company has not had any transaction with struck off companies.
11. The company has not acted as an 'intermediary' for receiving/ advancing/ investing monies to any other entity(ies).
12. The provisions of section 135 are not applicable to the company.
13. The company has not had any 'Crypto Currency' transactions during the year.
14. No unrecorded incomes have been assessed during the year under the Income Tax Act, 1961.
15. The company is capable of meeting its liabilities falling due within a period of one year from the Balance Sheet date and the management does not see any material uncertainty in this regard.

Information Provided

- We have provided you with:
 - All information, such as records and documentation, and other matters that are relevant to the preparation and presentation of the financial statements;
 - Additional information that you have requested from us; and
 - Unrestricted access to those within the entity.
- All transactions have been recorded in the accounting records and are reflected in the financial statements.
- We have disclosed to you all information in relation to fraud or suspected fraud that we are aware of and that affects the entity and involves:
 - Management;
 - Employees who have significant roles in internal control; or
 - Others where the fraud could have a material effect on the financial statements.
- We have disclosed to you all information in relation to allegations of fraud, or suspected fraud, affecting the entity's financial statements communicated by employees, former employees, analysts, regulators or others.
- We have disclosed to you all known instances of non-compliance or suspected non-compliance with laws and regulations whose effects should be considered when preparing financial statements.
- We have disclosed to you the identity of the entity's related parties and all the related party relationships and transactions of which we are aware.

Yours faithfully,

For _____ Pvt Ltd

**(Name)
Director**